



**ARIZONA CORPORATION COMMISSION
CORPORATIONS DIVISION**

**GENERAL FILING INSTRUCTIONS
FOR ARTICLES OF AMENDMENT**

Pursuant to A.R.S. §§ 10-1005 and 10-1006

All corporations amending their Articles of Incorporation must comply with the following at the time of filing.

1. The Articles must be executed and state the name of each person who signs it and the capacity in which each person signs. The document may be executed by either the Chairman of the Board of Directors, President or another authorized officer; if Directors have not been selected or the corporation has not been formed, an incorporator may sign. Or if the corporation is in the hands of a receiver, trustee or other court appointed fiduciary, the document may be signed by that fiduciary.
2. If you are changing the name of the corporation, make sure that the new corporation name you wish to use is available for use in Arizona. (The name may be formally reserved for 120 days for a fee of \$10.00). Names may be checked and reserved for an additional expedite fee of \$35.00 on our website: www.azcc.gov/divisions/corporations/filings/namingpolicy.asp. Web access is available to the public in our Phoenix and Tucson offices.
3. ARTICLES OF AMENDMENT MUST CORRESPOND DIRECTLY TO THE ORIGINAL ARTICLES. THEREFORE, EACH ARTICLE TO BE AMENDED MUST BE IDENTIFIED IN EXACTLY THE SAME NUMBER THAT APPEARS IN THE ORIGINAL ARTICLES.
4. Deliver the completed original Articles of Amendment and one (1) exact copy to the Commission accompanied by the \$25.00 (U.S.) filing fee. Expedited service is also available for an additional \$35.00. Please make check payable to the Arizona Corporation Commission.
5. Within 60 days after the Commission has approved the filing, you must publish the Articles of Amendment in a newspaper of general circulation in the county of the known place of business in Arizona, for three (3) consecutive publications. **DO NOT PUBLISH UNTIL THE COMMISSION APPROVES THE FILING.** A list of acceptable newspapers in each county will accompany the approval letter and is posted on the Commission web site at: www.azcc.gov/Divisions/Corporations. The corporation may be subject to dissolution if it fails to publish. Filing an affidavit of publication is not necessary.

If you have further questions concerning amendments, call the Phoenix Office (602) 542-3026 or Tucson Office (520) 628-6560 (Toll Free, AZ Residents only - 800 345-5819).

ARTICLES OF AMENDMENT
Pursuant to A.R.S. §10-1005 and §10-1006

1. The name of the corporation is:

2. Attached hereto as Exhibit A is the text of each amendment adopted.

3. ☐ The amendment does not provide for an exchange, reclassification or cancellation of issued shares.

4. ☐ The amendment does provide for an exchange, reclassification or cancellation of issued shares.
(Please check either "A" or "B" below.)

A. ☐ Exhibit A contains provisions for implementing the exchange, reclassification or cancellation of issued shares provided for therein.

B. ☐ Exhibit A does not contain provisions for implementing the exchange, reclassification or cancellation of issued shares provided for therein. Such actions will be implemented as follows:

5. The amendment was adopted the _____ day of _____, _____.

6. ☐ The amendment was adopted by the (choose one):

A. ☐ Incorporators
(without shareholder action and either shareholder action was not required or no shares have been issued).

B. ☐ Board of Directors
(without shareholder action and either shareholder action was not required or no shares have been issued).

C. ☐ Shareholders
There is (are) _____ voting groups eligible to vote on the amendment. The designation of voting groups entitled to vote separately on the amendment, the number of votes in each, the number of votes represented at the meeting at which the amendment was adopted and the votes cast for and against the amendment were as follows:

The voting group consisting of _____ outstanding shares of _____[class or series] stock is entitled to _____ votes. There were _____ votes present at the meeting. The voting group cast _____ votes for and _____ votes against approval of the amendment. The number of votes cast for approval of the amendment was sufficient for approval by the voting group.

ARS §10-120F requires that changes to corporation(s) be executed by The Chairman of the Board of Director or by an officer of the corporation.

Dated this _____ day of _____, _____

Signature: _____

Title: _____

Printed Name: _____

EXHIBIT A